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Minutes

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

2/21/02

The February 21, 2002 meeting of the Council on Academic Affairs was held at 2:02 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Brinkmeyer, Dr. Cosbey, Dr. Helsel, Dr. Marlow, Dr. Methven, Dr. Owen, Dr. Samuels, Ms. Sartore, and Dr. Shonk.

Members absent: Ms. Catto and Dr. Dietz.

Guests: S. Harvey, J. Johnson, F. Lewis, J. Lynch, and J. Tidwell.

Staff present: Vice President Lord, Dr. Herrington-Perry, and Ms. Karr.

I. Minutes.

The minutes of February 14, 2002 were approved as corrected. Under Members Absent change "Dr. Owens" to "**Dr. Owen**". Under Executive Actions change "INT 2123" to "**INT 3123.**"

II. Communications.

1. Request (2/18/02) for Executive Action from the College of Sciences for the following:
 - BIO 4942, Mycology. Change course prerequisite from "BIO 3610 or permission of the instructor" to "**BIO 1200G.**"
 - BIO 4944, Lichens. Change course prerequisite from "BIO 1200G and BIO 3610" to "**BIO 1200G.**"

III. Items to be Added to the Agenda.

Dr. Marlow moved and Dr. Owen seconded the motion to add the following items to the agenda.

1. 02-13, EDF 2985. Adults in Transition, New Course.
2. 02-14, Revision in Semester Overload Policy.

IV. Pending Agenda Items.

1. 01-69, Special Courses / Workshop Approval Process.
2. 01-70, Enforcement of Prerequisites.
3. 02-11, Interim Format for Approving Currently Existing Technology-Delivered Courses or Sections.

V. Agenda Items to be Acted Upon.

- 02-12, SPC 1310G, Introduction to Speech Communication. Request to teach appropriately half of the sections in an experimental lecture discussion format.

Dr. Borzi and Dr. Mason presented the proposal and answered questions of the Council. The motion passed with the following vote:

Yes: Bock, Brinkmeyer, Helsel, Marlow, Methven, Owen, Sartore.

No: Shonk

Abstain: Cosbey, Samuels.

The action approves the following to be effective Spring 2002.

**SPC 1310G Proposal
Conversion of the Basic Course to Lecture Discussion Format**

The Department of Speech Communication is considering the conversion of the basic course from its current format to a lecture discussion format. This proposal does not change the content of the course, it only changes the delivery methodology and assessment of students in the class. 1390G would not be affected by this proposal.

Content for the course would be delivered through lectures. The lecture would be videotaped and streamed for students to access as desired and for review before exams. The discussion sections would be dedicated to coaching students in presentational techniques and evaluation of performances. Content would be assessed through centrally administered exams.

Before making a complete conversion to a lecture/discussion format for all classes, the department wishes to test the model to see if it works at Eastern. To do this, the sections taught by graduate students would utilize this lecture/discussion format for the 2002-2003 academic year. The decision on complete conversion would be made during the 2002-2003 year.

The department is already collecting baseline data to use for comparison purposes and will continue to do so next year so that a data-based decision can be made as to which system best meets the needs of students and the university's assessment goals.

The meeting adjourned at 2:58 p.m.

Luann Karr, Coordinator.

All Council Minutes and Agenda are available on the Web at
<http://www.eiu.edu/~eiucaa/index.caa.htm>. In addition, an electronic course library is available at
<http://www.eiu.edu/acaffair/courselibrary.htm>.

ANNOUNCEMENT OF NEXT MEETING

February 28, 2002

2:00 p.m.

Arcola/Tuscola Room

Agenda:

1. [02-13](#), EDF 2985. Adults in Transition, New Course.
2. [02-14](#), Revision in Semester Overload Policy.

Pending Agenda Items:

1. 01-69, Special Courses / Workshop Approval Process.
2. 01-70, Enforcement of Prerequisites.
3. [02-11](#), Interim Format for Approving Currently Existing Technology-Delivered Courses or Sections.

Pending Executive Actions:

1. BIO 4942, Mycology. Change course prerequisite from "BIO 3610 or permission of the instructor" to "BIO 1200G."

2. BIO 4944, Lichens. Change course prerequisite from “BIO 1200G and BIO 3610” to “**BIO 1200G.**”

Executive Actions:

1. 2525 SPC, Electronic Production I. Change course description to “Students receive an overview of the electronic media and learn basic audio and video production theories and techniques. Emphasis is on studio production. Students will be required to complete laboratory hours at WEIU-TV and/or WEIU-FM. **Credit will not be awarded if the student has already received credit for SPC 3520 or SPC 3540.**”